

**THE STATE OF TEXAS
COUNTY OF FANNIN**

**IN COMMISSIONERS COURT
FANNIN COUNTY, TEXAS**

On this 6th day of May, 2013 the Fannin County Commissioners Court met in a Regular Meeting after public notice was posted on the 3rd day of May 2013 at 8:52 a.m. with the following members being present:

Creta L. Carter II	County Judge
Gary Whitlock	Commissioner, Precinct 1
Stan Barker	Commissioner, Precinct 2
Jerry Magness	Commissioner, Precinct 3
Joe Strong	Commissioner, Precinct 4

The following business was transacted to-wit:

CALL TO ORDER

Judge Carter called the meeting to order at 9:00 a.m.

INVOCATION

Mike Towery, Treasurer

ITEM 2. ESTABLISH A QUORUM

Judge Carter declared a quorum has been established.

ITEM 3. PUBLIC FORUM

Gail Young, Tax Assessor/Collector thanked Commissioner Magness and Precinct 3 for installing the hands-free towel dispensers and Jill Holmes, Purchasing Agent for researching the best pricing which allowed for purchase of dispensers in all bathrooms in the County buildings; Sonic Boom starts today and ends July 1st.

Tammy Biggar, County Clerk stated Early Voting is still being conducted and can be completed from 7:00 am to 7:00 pm today and tomorrow.

ITEM 4. APPROVE MINUTES OF PREVIOUS MEETING(S)

Minutes were presented for 4/22/2013 and 4/29/2013.

Motion By: Commissioner Stan Barker
Second By: Commissioner Joe Strong
Vote: 4-0 Passed

ITEM 5. CONSIDERATION AND ACTION TO APPROVE ANNUAL FINANCIAL REPORT FROM RUTLEDGE CRAIN & CO. FOR FISCAL YEAR 2011-2012 – AUDITOR

Lewis Crain of Rutledge Crain & Company presented the annual report and stated the County's General Fund balance is above the recommended amount; the Road and Bridge Funds for Precincts 1 and 3 and are slightly low and Precincts 2 and 4 are in good shape; pages 37 and 38 show \$1,437,000 above what was budgeted [in the General Fund] due to the County planning to use \$600,000 of reserves but not using those funds and therefore coming out ahead.

Mr. Crain stated consideration should be given to the Liability fund for unfunded pension costs; this item will be reflected on the report in about two years; this particular fund is underfunded and will be recorded as a liability; this does not have an affect on day to day operations but will have an impact on the rate of bonds and issuance of grants; one county opted pre-fund this item in advance, there may or may not be a benefit to doing this.

Mr. Crain stated the county auditor, Scott Dyer has drafted an MDNA (Management Discussion & Analysis) on page 5 of the report which is an overview for management.

Commissioner Barker moved to approve the Financial Report.

Motion By: Commissioner Stan Barker
Second By: Commissioner Gary Whitlock
Vote: 4-0 Passed

ITEM 6. CONSIDERATION AND ACTION TO SECURE PRIOR APPROVAL FOR THREE (3) EMPLOYEES TO ATTEND 2013 STATE OF TEXAS SEX OFFENDER REGISTRATION CONFERENCE AT GALVESTON CONVENTION CENTER – CRIMINAL DISTRICT ATTORNEY

Richard Glaser, Criminal District Attorney requests prior approval for travel in the fall, in accordance with the Travel Policy.

Commissioner Barker stated the approval is taken up at the budget process.

Scott Dyer, Auditor stated other departments make the reservation in advance, but at the time payment is due, the cost comes from that year's budget.

No action was taken.

ITEM 7. DISCUSSION, CONSIDERATION AND ACTION TO APPROVE CHANGES TO FANNIN COUNTY TRAVEL POLICY, TO SIMPLIFY AND MAKE SOME POLICY LESS CONFUSING AND AMBIGUOUS – CRIMINAL DISTRICT ATTORNEY

Richard Glaser, Criminal District Attorney submitted a one page travel policy for consideration.

Commissioner Barker moved to retain the travel policy as it is stated.

Motion By: Commissioner Stan Barker
Second By: Commissioner Joe Strong
Vote: 4-0 Passed

ITEM 8. CONSIDERATION AND ACTION TO APPROVE CHANGE TO PAYDAY SCHEDULE ON FANNIN COUNTY SCHEDULE APPROVED FOR 2013; CHANGE FROM JULY 3, 2013 TO JULY 5, 2013– TREASURER

Mike Towery, Treasurer stated an error was made in scheduling the payday for the week of July 4th; the 4th is on a Thursday, the County is open on that Friday; request is made to change the pay day from Wednesday to Friday of that week.

Motion By: Commissioner Stan Barker
Second By: Commissioner Jerry Magness
Vote: 4-0 Passed

ITEM 9. DISCUSSION, CONSIDERATION AND ACTION TO APPROVE ADDITIONAL UPGRADES TO SECURITY FOR COURTHOUSE, TO BE PAID OUT OF COURTHOUSE SECURITY FUND – PURCHASING AGENT

Jill Holmes, Purchasing Agent stated the 366th District Court has requested additional access controls for the security door; Advanced Alarm has a system for \$497 which uses a camera, speaker and remote release button; an additional button for the bailiff would be \$50; the South Annex cost for 2 additional cameras would be \$576; a quote was given to upgrade the DVR with an 8 channel systems would be \$1,132.

Ms. Holmes stated due to previous savings on equipment for the South Annex, only \$318 is needed; the total for the District Court and South Annex comes to \$865.00.

Nancy Young, District Clerk requested a panic alarm.

Commissioner Barker moved to approve \$1,000 for total upgrades to include \$135 for the District Clerk's office which was not included on the handout.

Motion By: Commissioner Stan Barker
Second By: Commissioner Jerry Magness
Vote: 4-0 Passed

ITEM 10. CONSIDERATION AND ACTION TO APPROVE BUDGET AMENDMENTS FROM FANNIN COUNTY AUDITOR'S OFFICE FOR FISCAL YEAR 2012-2013 – AUDITOR

Motion By: Commissioner Stan Barker
Second By: Commissioner Gary Whitlock
Vote: 4-0 Passed

ITEM 11. CONSIDERATION AND ACTION TO APPROVE FANNIN COUNTY AUDITOR'S MONTHLY REPORTS FOR APRIL 2013 – AUDITOR

Scott Dyer, Auditor stated the report is for 7 months.

Motion By: Commissioner Gary Whitlock
Second By: Commissioner Joe Strong
Vote: 4-0 Passed

ITEM 12. CONSIDERATION AND ACTION TO APPROVE PAYMENT OF BILLS – AUDITOR

Motion By: Commissioner Gary Whitlock
Second By: Commissioner Jerry Magness
Vote: 4-0 Passed

ITEM 13. EXECUTIVE SESSION PURSUANT TO SEC. 551.071 OF GOVERNMENT CODE TO DISCUSS LITIGATION MATTER(S)

ITEM 14. EXECUTIVE SESSION PURSUANT TO SEC. 551.074 OF GOVERNMENT CODE TO DISCUSS PERSONNEL MATTER(S)

Judge Carter stated Items 13 and 14 will be taken together.

Commissioner Barker moved to convene into Executive Session.

Motion By: Commissioner Stan Barker
Second By: Commissioner Jerry Magness
Vote: 4-0 Passed

Judge Carter declared the time to be 9:38 a.m.

Commissioner Barker moved to re-convene into Regular Session.

Motion By: Commissioner Stan Barker
Second By: Commissioner Joe Strong
Vote: 4-0 Passed

Judge Carter declared the time to be 10:28 a.m.

ITEM 15. ACTION WITH REGARD TO LITIGATION MATTER(S) DISCUSSED DURING EXECUTIVE SESSION

Judge Carter stated no action will be taken on Items 15.

ITEM 16. ACTION WITH REGARD TO PERSONNEL MATTER(S) DISCUSSED DURING EXECUTIVE SESSION

Commissioner Barker moved to pay overtime over 80 hours for the payroll period up to 4/21/2013 to be paid out on the 17th of May; funds to be taken out of Contingency for departments other than the Sheriff's Department.

Motion By: Commissioner Stan Barker
Second By: Commissioner Gary Whitlock
Vote: 4-0 Passed

ITEM 17. ADJOURN

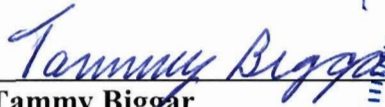
Motion By: Commissioner Gary Whitlock
Second By: Commissioner Jerry Magness
Vote: 4-0 Passed

Adjourned at 10:29 a.m.

The above and foregoing represents true and correct minutes of the Fannin County Commissioner's Court meeting in Regular Session the 6th day of May, 2013.

(LGC 81.003)

ATTEST:



Tammy Biggar
Fannin County Clerk

